



STATE OF ARKANSAS  
*City of Brookland*  
RESOLUTION 2016-16

**A RESOLUTION AMENDING 2016 BUDGETS FOR THE UTILITY AND STREET FUNDS FOR THE CITY OF BROOKLAND, ARKANSAS, AND FOR OTHER PURPOSES**

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKLAND, ARKANSAS:**

**SECTION 1:** The annual Utility and Street Budgets for the City of Brookland, Arkansas for the year 2016 as approved by the Brookland City Council and filed with the City Clerk, is hereby amended to the extent reflected in the attached Amended 2016 Operating Budget Summary.

**SECTION 2:** The funds necessary to carry out the purpose of said Annual Budget are hereby appropriated, and the disbursement of such funds is hereby authorized and directed.

**SECTION 3:** The Resolution is immediately necessary to insure the orderly operation of the City Government and the rendition of health, safety and welfare services to the citizens of Brookland.

**THEREFORE,** to provide continuous operation and services for the citizens of the City of Brookland, Arkansas, this resolution shall therefore be in full force and effect immediately upon passage.

Passed this 8<sup>th</sup> day of August 2016.

ATTEST:

  
Billy Dacus Clerk/Treasurer

  
Kenneth D. Jones, Mayor



| <b>2016 Street Fund Budget</b> |                     | <b>Proposed</b>     |                 |  |
|--------------------------------|---------------------|---------------------|-----------------|--|
|                                | Draft               | <b>Amended</b>      |                 |  |
|                                | Budget              | <b>Budget</b>       |                 | Department Head Review                         |
|                                | 2016                | <b>8-Aug-16</b>     |                 | Draft 11/2/2015                                |
| <b>Income</b>                  |                     |                     |                 | Give to City Council for                       |
| 4-Lane Hwy. Construction Dist  | \$49,500.00         | \$57,000.00         |                 | Review November 16, 2015                       |
| 1% City Sales Tax Revenue      | \$132,000.00        | <b>\$98,840.00</b>  | Less equip Pymt | Review by Dept Heads, Mayor &                  |
| County Turnback                | \$23,500.00         | \$23,500.00         |                 | City Council Monday, Dec 7, 2015               |
| Hwy Severance Turnback         | \$11,600.00         | \$5,500.00          |                 | Adopted by Resolution 2015-36 by               |
| Interest Income                | \$1,000.00          | \$1,000.00          |                 | Brookland City Council Dec 14, 2015            |
| Misc Revenue                   | \$2,750.00          | \$250.00            |                 |  |
| State Turnback                 | \$108,000.00        | \$129,000.00        |                 |  |
| <b>Prev. Yr. Carryover Est</b> | <b>\$89,259.00</b>  | \$80,164.00         |                 |  |
| Grant Funding/State Street Aid | \$50,000.00         | <b>\$50,000.00</b>  |                 | Applied for \$\$ for Motorgrader               |
| <b>Total Income</b>            | <b>\$467,609.00</b> | <b>\$445,254.00</b> |                 |  |
| <b>Expenses</b>                |                     |                     |                 |  |
| Computer Exp & Rep             | \$1,500.00          | \$3,000.00          |                 |  |
| Street Drainage Expense        | \$20,000.00         | \$20,000.00         |                 |  |
| Drug Testing Fee               | \$200.00            | \$200.00            |                 |  |
| Equipment Purchases            | <b>\$75,000.00</b>  | <b>\$60,000.00</b>  |                 | Includes purchase price used                   |
| Fuel & Oil                     | \$7,500.00          | \$7,500.00          |                 | road grader                                    |
| Insurance                      | \$7,100.00          | \$7,100.00          |                 |  |
| Insurance Health               | \$17,226.00         | \$17,226.00         |                 |  |
| Office Equipment               | \$500.00            | \$250.00            |                 |  |
| Office Supplies                | \$500.00            | \$250.00            |                 |  |
| PPE Equipment                  | \$1,750.00          | \$1,000.00          |                 |  |
| Professional Fees\Engineering  | \$6,500.00          | \$3,500.00          |                 |  |
| R & M Traffic Signal Expense   | \$5,000.00          | \$2,000.00          |                 |  |
| Rep & Maint Sidewalks          | \$7,500.00          | <b>\$25,000.00</b>  |                 | Sidewalk ext School St and 49B. Was figured in |
| Rep & Maint Bldg & Grounds     | \$3,000.00          | \$1,250.00          |                 | 2015 but did not get bill until 2016           |
| Rep & Maint Streets            | \$125,000.00        | \$125,000.00        |                 |  |
| Repair & Maint. Equipment      | \$12,500.00         | \$12,500.00         |                 |  |
| Retirement                     | \$3,805.00          | \$3,805.00          |                 |  |
| Street Signs                   | \$4,500.00          | \$4,500.00          |                 |  |
| Street/Traffic Light Expense   | \$12,500.00         | <b>\$19,000.00</b>  |                 |  |
| Supplies                       | \$1,000.00          | \$1,000.00          |                 |  |
| <b>Salaries</b>                |                     |                     |                 |  |
| Street Full Time Employee      | \$27,248.00         | \$27,248.00         |                 |  |
| Semi Annual Bonus              | \$300.00            | \$300.00            |                 |  |
| Street Full Time Employee      | \$22,880.00         | \$22,880.00         |                 |  |
| Semi Annual Bonus              | \$300.00            | \$300.00            |                 |  |
| Part Time Employee             | \$21,216.00         | \$21,216.00         |                 |  |
| Semi Annual Bonus              | \$150.00            | \$150.00            |                 |  |
| Part Time Employee             | \$14,976.00         | \$14,976.00         |                 |  |
| Semi Annual Bonus              | \$150.00            | \$150.00            |                 |  |
| 2/Temp Employees April-Sept    | \$29,536.00         | \$23,000.00         |                 |  |
| Payroll Taxes                  | \$6,500.00          | \$6,500.00          |                 |  |
| Utilities/Propane Gas          | \$3,000.00          | \$3,000.00          |                 |  |
| Misc Exp                       | \$200.00            | \$200.00            |                 |  |
| Cleaning Service/Uniforms      | \$2,750.00          | \$2,750.00          |                 |  |
| Hand Tool/Shop Equipment       | \$2,000.00          | \$2,500.00          |                 |  |
| Advertising                    | \$1,000.00          | \$500.00            |                 |  |
| <b>Total Expenses</b>          | <b>\$444,787.00</b> | <b>\$439,751.00</b> |                 |  |
| <b>Revenue/Expense +/-</b>     | <b>\$22,822.00</b>  | <b>\$5,503.00</b>   |                 |  |



| 2016 Utility Budget               |                     | Amended             |                                     |
|-----------------------------------|---------------------|---------------------|-------------------------------------|
|                                   |                     | <u>8-Aug</u>        |                                     |
|                                   | <u>2016</u>         | <u>2016</u>         |                                     |
| <b>Utilities Revenue</b>          |                     |                     |                                     |
| Recycling Funds                   | \$5,000.00          |                     | Draft Presented to Department       |
| Fed Pure Water Act                | \$1,200.00          | \$1,200.00          | Head 11/2/2015                      |
| Garbage Fee                       | \$10,000.00         | \$10,000.00         | Give to City Council for            |
| Insurance Settlement Proceeds     |                     |                     | Review November 16, 2015            |
| Penalty Revenue                   | \$18,500.00         | \$18,500.00         | Reviewed by Dept Heads, Mayor &     |
| Water Income                      | \$284,000.00        | \$284,000.00        | City Council Monday, Dec 7, 2015    |
| Sewer Revenue                     | \$259,200.00        | \$259,200.00        | Adopted by Resolution 2015-36 at    |
| Adjustments                       | \$8,000.00          | \$4,000.00          | Brookland City Council Dec 14, 2015 |
| Mosquito Fee Income               | \$27,864.00         | \$33,000.00         |                                     |
| Interest Income                   | \$3,000.00          | \$3,000.00          |                                     |
| Miscellaneous Revenue             | \$57,500.00         | \$57,500.00         |                                     |
| Previous Year Revenue             | \$250,000.00        | \$256,852.00        |                                     |
| Animal Control Revenue            | \$1,500.00          | \$1,500.00          |                                     |
| Bad Debt Collected                | \$3,600.00          | \$3,600.00          |                                     |
| Misc Grant Income                 |                     | \$9,600.00          |                                     |
| <b>Total Income</b>               | <b>\$908,364.00</b> | <b>\$933,952.00</b> |                                     |
| <b>Utilities Expense</b>          |                     |                     |                                     |
| Animal Control Expense            | \$4,500.00          | \$4,500.00          |                                     |
| Animal Control Food Expense       | \$1,000.00          | \$1,000.00          |                                     |
| AR One Call Fees                  | \$1,500.00          | \$1,500.00          |                                     |
| Auditing                          | \$5,000.00          | \$5,000.00          |                                     |
| Bank Service Charge               | \$100.00            | \$100.00            |                                     |
| Building Improvement/Purchases    | \$2,500.00          | \$2,500.00          |                                     |
| Chemicals-Waste Plant             | \$3,000.00          | \$3,000.00          |                                     |
| Cemicals-Well House               | \$50,000.00         | \$50,000.00         |                                     |
| Computer Exp & Repair             | \$6,000.00          | \$6,000.00          |                                     |
| Contract Labor                    | \$10,000.00         | \$10,000.00         |                                     |
| Drug Testing Fee                  | \$150.00            | \$150.00            |                                     |
| Election Expense                  |                     |                     |                                     |
| Engineering Expense               | \$2,500.00          | \$5,000.00          |                                     |
| Equipment Purchases               | \$15,000.00         | \$20,000.00         |                                     |
| Fuel & Oil                        | \$10,000.00         | \$5,500.00          |                                     |
| Insurance                         | \$6,300.00          | \$6,300.00          |                                     |
| Health Insurance                  | \$46,800.00         | \$35,000.00         |                                     |
| Insurance Vehicle                 |                     |                     |                                     |
| Lab Supplies                      | \$3,500.00          | \$3,500.00          |                                     |
| Miscellaneous Expenses            | \$1,250.00          | \$1,250.00          |                                     |
| Misc. Dues & Fees                 | \$7,000.00          | \$7,000.00          |                                     |
| Office Equipment                  | \$600.00            | \$1,600.00          |                                     |
| Office Supplies                   | \$3,000.00          | \$5,000.00          |                                     |
| Postage                           | \$6,000.00          | \$6,000.00          |                                     |
| PPE Safety Equipment              | \$3,000.00          | \$3,000.00          |                                     |
| Principal on Notes                | \$36,635.00         | \$36,635.00         |                                     |
| Professional Fees                 | \$7,500.00          | \$7,500.00          |                                     |
| Repair & Maint/Building & Grounds | \$4,000.00          | \$6,000.00          |                                     |
| Repair & Maintenance Sewer        | \$25,000.00         | \$45,000.00         |                                     |
| Repair & Maintenance Water        | \$25,000.00         | \$25,000.00         |                                     |
| Repair & Maintenance Equipment    | \$11,500.00         | \$11,500.00         |                                     |
| Retirement                        | \$8,800.00          | \$8,800.00          |                                     |
| School / Conference               | \$3,000.00          | \$3,000.00          |                                     |
| Sewer Improvements                | \$120,000.00        | \$120,000.00        | Gambill Subdivision if              |
| Supplies                          | \$250.00            | \$250.00            | CDBG Grant Fails                    |
| Supplies-Sewer                    | \$16,500.00         | \$16,500.00         |                                     |
| Supplies-Water                    | \$60,000.00         | \$50,000.00         |                                     |
| Unemployment Tax                  | \$1,500.00          | \$1,500.00          |                                     |

|  |                            |                            |                                  |
|--|----------------------------|----------------------------|----------------------------------|
| Water improvement Project                | \$90,000.00                | \$90,000.00                |                                  |
| Water Improvement Prjt Reserve           | \$3,000.00                 | \$3,000.00                 |                                  |
| Water Testing Fee                        | \$4,000.00                 | \$4,000.00                 |                                  |
| <b>Salaries</b>                          |                            |                            |                                  |
| Water/Waste Water Superintendent         | \$36,067.20                | \$36,067.20                |                                  |
| Semi Annual Bonus                        | \$300.00                   | \$300.00                   |                                  |
| Waste Water Operator                     | \$33,800.00                | \$33,800.00                |                                  |
| Semi Annual Bonus                        | \$300.00                   | \$300.00                   |                                  |
| Water Clerk                              | \$22,880.00                | \$22,880.00                |                                  |
| Semi Annual Bonus                        | \$300.00                   | \$300.00                   |                                  |
| 1 Full Time Employees @ \$10 per hr      | \$22,880.00                | \$29,120.00                | Made full time at \$14.00 per hr |
| Semi Annual Bonus                        | \$300.00                   | \$300.00                   |                                  |
| Salary Part Time Office Worker           | \$4,992.00                 | \$4,992.00                 |                                  |
| Health Insurance                         | \$5,400.00                 | \$5,400.00                 |                                  |
| Semi Annual Bonus                        | \$300.00                   | \$300.00                   |                                  |
| Payroll Tax                              | \$8,925.00                 | \$8,925.00                 |                                  |
| Travel/Lodging                           | \$3,000.00                 | \$3,000.00                 |                                  |
| Utilities                                | \$57,500.00                | \$60,000.00                |                                  |
| Bad Debts                                | \$2,500.00                 | \$3,500.00                 |                                  |
| Misc Expense                             | \$1,000.00                 | \$2,250.00                 |                                  |
| Interest Expense on Notes                | \$45,391.00                | \$46,500.00                |                                  |
| Uniforms                                 | \$2,500.00                 | \$2,500.00                 |                                  |
| Hand Tools/Shop Equipment                | \$6,500.00                 | \$6,500.00                 |                                  |
| Mosquito Fee Income                      | \$27,864.00                | \$33,000.00                |                                  |
| Advertising                              | \$1,500.00                 | \$1,500.00                 |                                  |
|  |                            |                            |                                  |
| <b><u>Total Expenses</u></b>             | <b><u>\$889,584.20</u></b> | <b><u>\$913,019.20</u></b> |                                  |
|  |                            |                            |                                  |
| Balance +/-                              | \$18,779.80                | \$20,932.80                |                                  |
|  |                            |                            |                                  |
| <b>Break down of Principal on Notes:</b> |                            |                            |                                  |
| Rural Development                        | \$21,175.00                | \$21,175.00                |                                  |
| ANRC                                     | \$15,460.00                | \$15,460.00                |                                  |
|  |                            |                            |                                  |
| <b><u>Total Principal</u></b>            | <b><u>\$36,635.00</u></b>  | <b><u>\$36,635.00</u></b>  |                                  |
|  |                            |                            |                                  |
| <b>Breakdown of Interest on Notes</b>    |                            |                            |                                  |
| Rural Development                        | \$26,177.00                | \$26,177.00                |                                  |
| ANRC                                     | \$19,214.00                | \$19,214.00                |                                  |
| <b><u>Total Interest</u></b>             | <b><u>\$45,391.00</u></b>  | <b><u>\$45,391.00</u></b>  |                                  |